

Manager BCD North / South,

Bahria Town (Pvt.) Ltd.

Rawalpindi/Islamabad

SUBJECT: - REQUEST FOR RESIDENTIAL COMPLETION CERTIFICATE

Dear Sir/Madam,

It is certified that I Mr. /Mrs. /Ms. _____ S/O, D/O, W/O _____, have completed the construction at Plot No. _____, Street No. _____, Phase _____, Block/Sec _____ under Registration No. _____, and Design Wing NOC No. _____ Bahria Town, Rawalpindi/Islamabad. It is therefore requested to issue me the Completion Certificate. Following completion charges and violation charges (if any) will be paid at the time of collection of completion certificate: -

- a. Plot size 5-8 Marla : Rs. 5000/-
- b. Plot size 10 Marla : Rs. 7500/-
- c. Plot size 1 Kanal : Rs. 10000/-
- d. Plot size 2 Kanal : Rs. 15000/-
- e. Violation if any:

Thank you and best regards.

Signature _____

Name _____

CNIC _____

Cell _____

Date _____

Following are attached: -

- Copy of owner's CNIC.
- Original inspection card duly signed by Building Inspectors.
- Original inspection card and completion certificate from concerned structure engineer.
- Copy of Possession Letter,
- Authority Letter (if required) verified from Senior GM Operations.
- NOC from Gas Department for Gas Fittings.
- NOC from Maintenance Department for Sewerage Line.
- NOC from Maintenance Department for Electric.
- Completion Certificate from Concerned Structure Engineer.
- Structure Stability Test Report for missing stages/card.

Note: - Observations of Building Control Department and Color Consultant will be communicated within 12 (Twelve) working days on applying for Completion Certificate.

Case for issue of Completion Certificate forwarded to Design Wing on _____ 20_____.

کمپلیشن سرٹیفیکیٹ ایشونہیں کیا جائے گا اگر بارشی پانی سڑک پر نہ نکالا گیا

